



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

DR. P.D.B.H. GOVERNMENT POST GRADUATE COLLEGE KOTDWAR

- Name of the Head of the institution **PROF. JANKI PANWAR**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **7895463631**
- Mobile no **9412932973**
- Registered e-mail **principal.gpgckotdwar@gmail.com**
- Alternate e-mail **naackotdwar@gmail.com**
- Address **Degree College Road, Near Lisa Depot, Upper Kalabarh**
- City/Town **Kotdwar**
- State/UT **Uttarakhand**
- Pin Code **246149**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University Sri Dev Suman Uttarakhand
Vishwavidyalay

- Name of the IQAC Coordinator Dr. Anurag Agrawal

- Phone No. 8630230708

- Alternate phone No. 7505362764

- Mobile 7505362764

- IQAC e-mail address iqackotdwar@gmail.com

- Alternate Email address naackotdwar@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://gpgckotdwar.org/uploads/files/shares/AQAR-2019-20-New.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gpgckotdwar.org/uploads/files/shares/igac/academic-cal/2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.15	2004	03/05/2004	02/05/2009
Cycle 2	B	2.07 & 2.75	2015	01/05/2015	30/04/2020

6. Date of Establishment of IQAC

15/07/2015

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Directorate of Higher Education Uttarakhand	Higher Education Grant	Directorate of Higher Education Uttarakhand	2021	149000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1- The IQAC collected Alumni and student feedback for evaluation of campus facilities & teachers

2- Micro Workshop on NAAC accreditation process was successfully organized by the IQAC on 19 March 2021

3- College provide departmental Library to each practical subjects & Book Bank facilities to the Students of PG.

4- Micro Workshop on NAAC accreditation process was successfully organized by the IQAC on 9 April 2021

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online Admission process	All admissions done through online portal
Online teaching and evaluation	Successfully done
Academic Calendar	Issued with in time
Drug free campus	Awareness programmes by NSS/NCC/Rovers rangers and class room interaction
Formation of media cell	Formed for proper documentation
Green audit report	Successfully completed
Formation of mentor and mentee for PG classes	Formed for all classes by each faculty

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Administrative Advisory Committee	03/09/2021

14. Whether institutional data submitted to AISHE

Part A

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• IQAC e-mail address	iqackotdwar@gmail.com				
• Alternate Email address	naackotdwar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gpgckotdwar.org/uploads/files/shares/AQAR-2019-20-New.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gpgckotdwar.org/uploads/files/shares/iqac/academic-cal/2020-21.pdf				
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Cycle 2	B	2.07 & 2.75	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			15/07/2015		
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14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	30/01/2022

15. Multidisciplinary / interdisciplinary

Syllabus designed by the affiliating university has no specific multidisciplinary/ interdisciplinary papers. However, inside the syllabus, some aspects of multidisciplinary/ interdisciplinary are included at UG and PG levels. Based on these aspects, some lectures are delivered by teachers for enriching multidisciplinary/ interdisciplinary approaches among the students. At post graduate level, students have to do the dissertation work for obtaining post graduate degree. During their dissertation work they come contact with Society, other faculty members or students and discuss their problem-solving

abilities, using teamwork and communication skill.
16. Academic bank of credits (ABC):
Academic Bank of Credits (ABC) system has not yet been introduced in the college.
17. Skill development:
The college is not offering any degree/certificate/diploma course related to skill development. But the curriculum of the affiliating University includes courses such as entrepreneurship development, official Hindi and correspondence, research methodology, dissertation and field report etc in various disciplines that are helpful in skill enhancement of the students.
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
College is located in foothills of Himalayan region and catering to the students from diverse indigenous backgrounds. The institution has informally integrated the Indian Knowledge system in terms of using Hindi, English as well as local language (Garhwali) as the medium of instruction in the institution. The college is propagating the local traditional culture by encouraging students to showcase various local customs, folklore and attires through their performances.
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):
The programme and course outcomes of every UG and PG courses has been published on the college website. The prospective students seeking admission in the college can access these outcomes of various programs as well as courses from website. The faculty members of each faculty also try to deliver the respective courses in accordance with their outcomes.
20. Distance education/online education:
During the COVID-19 pandemic lockdown, the college took appropriate measures to make hassle free process of teaching-learning through online mode. The college immediate switch to the process of online teaching from offline mode to facilitated uninterrupted delivery of lectures during 2020-21. Although due to this forced induction of technology in higher education, the college faced new challenges and problems. But college was successfully able to impart online education to maximum students. Apart from this the principal of

college was also a nodal officer for online teaching monitoring committee at district level who looked after 18 UG and PG colleges of Pauri district. It was also an opportunity to our faculty members to take classes through new teaching-learning method in online mode.

Extended Profile

1.Programme

1.1	36
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4686
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	904
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1423
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	89
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Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2	78	
Number of sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1	57	
Total number of Classrooms and Seminar halls		
4.2	3838061	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	46	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensure effective curriculum delivery throw a well planed and documented process: The curriculum is framed by the board of studies of Sri dev Suman Uttarakhand University and it is mandatory for the all affiliated colleges to adopt it. Hence, the college authorities have no scope to modify the courses. As per curriculum of affilating university, PG courses are running in semester mode while UG courses runing in annual mode. The college prepares semester wise and department wise time table at the beginning of the each session and semester. Concerned heads of departments after receiving time table distribute workload among their departmental faculty. The syllabus is divided on the basis of units and completed on a weekly basis. To make the courses interesting videos, YouTube videos, and PPT presentation are used

from time to time for the students. Teachers maintain daily attendance record of students. The college has well equipped laboratories and classrooms. The college library has a satisfactory stock of books, journals and also has computers, internet, printer and photocopy facility. Online teaching plays a key role in the college during Covid-19 pandemic.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sdsuv.ac.in/syllabus.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the Start of each Session the IQAC Cell of the college prepare an Academic Calendar. The calendar consist of tentative academic activities for the entire session i.e. 1 July to 30 June. The relevent information like teaching-learning schedule (Working Days), various events to be organised. The academic calendar in general gives an idea of all the academic activities starting from the admission process, Examination schedule as per the University academic calendar and some main National program to be celebrated. The academic calendar related only to those activities which are directly associated with pure academic purposes. All type of cross-cutting issues are listed in it. It is to be mentioned here that the academic calendar is only meant for quick reference purpose. In the beginning of the academic session the students are apprised of the Academic Calendar. The same is regularly uploaded on Website of the college and also a copy is displayed on the Notice Board.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gpgckotdwar.org/uploads/files/shares/iqac/academic-cal/2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the B. Any 3 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating
University Setting of question papers for
UG/PG programs Design and Development
of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

03

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college integrates cross-cutting issues of the society like - moral value, human values, professional ethics, ethical values, gender equality, environmental awareness which are inseparable part of our curriculum. The Institution runs the courses in Arts, Science, Commerce and Education (B.Ed.) streams. Curriculum is designed by the affiliating university i.e. Sri Dev Suman Uttarakhand University which includes various topics, chapters covering cross-cutting issues relevant to gender, environment, human values, professional ethics and sustainability. The college takes care to focus on these issues. Environmental studies is a compulsory subject for all UG II year students, related to environment and sustainability. Similarly, cross-cutting issues relevant to gender, human values and professional ethics are covered in the prescribed syllabi of the University in various subjects.

Beside the syllabus, the college organised various activities/programmes to inculcate human values in students and staff, as follows :

- NSS Unit of the college is very active and regularly arrange

social, cultural, environmental and human values based activities within and outside the college.

- NCC cadets areregularly arrange social, cultural, environmental and human values based activities andsent for activities related with disaster management so that the students get familiar with their social responsibilities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

271

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://gpgckotdwar.org/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gpgckotdwar.org/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2090

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

401

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Dr. P.D.B.H. Govt. P.G. College, Kotdwar, is situated at foothills of lesser Himalayas, in Shivalik Range, provides a friendly environment for teaching-learning and evaluation of students from diverse background. Every year students from Hill areas, done their schooling at remote schools (mostly Hindi medium) as well students from city areas are enrolled in the various programmes of the college. So it's a challenging task for the faculty members to maintain the balance between students of two different environments. Students are further defined as slow and advance learners. The college has started implementing the scheme of catering to such student diversity form 2020-2021 onward on the recommendation of IQAC committee. Initially the college has decided to work on P.G. students of Science faculty. Based on parameters like, marks obtained in internal assessment test (50% weightage), academic performance in previous examination (25% weightage) and observation of subject teacher (25% weightage) the departments short listed the slow and advance learners. After the identification few activities like remedial classes, additional assignments, demonstration classes, providing previous year question papers, were performed for slow learner to improve their levels. Activities like providing advance level assignments, encouragement to complete NPTEL and similar other courses and

encouragement to attend National/ International Summer Schools and Seminars etc. were performed for the encouraging the advance learners. The records of the activities were maintained by the departments.

File Description	Documents
Paste link for additional information	pggckotdwar.org/uploads/files/shares/Slow_and_Advance_learner-20-21.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4686	89

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dr. P.D.B.H. Govt. P.G. College, kotdwar provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The college organizes different type of competitions ie. Poetry, Essay, Debate, Poster, Painting, Rangoli, Mehndi etc under student union and departmental council, in which students participate and showcase their learning in the form of innovative

ideas. Also, students are motivated to participate in intercollegiate as well as national level competitions. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the student-centric methods i.e. experiential learning, participative learning and problem solving methods. Each department conducts add-on programs to support students in their experiential learning. In order of participative, students participate in various activities such as seminar, group discussion, projects and the skill based add on courses. Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gpgckotdwar.org/uploads/files/shares/2_3_1_experiential_learning-signed.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Dr. P.D.B.H. Govt. P.G.CollegeKotdwar, teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology is being followed by the faculty members in class rooms. The academic plan with lesson plan, lab manuals and question banks with solution are made at the very beginning of the semester/year. The use of multimedia teaching aids like, projectors, classrooms enabled computer/laptops systems are usually in use in classroom. The electronic resource links like NPTEL, SAWAYAM and recommended video links as per subject has provided to students. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning (NPTEL) to enhance the learning experience. Sufficient number of books, Journals is available in the library. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

89

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

89

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

71

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

436

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to Sri Dev Suman Uttarakhand Vishvavidyalya, Badshahithaul, Tehri Garhwal, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars and projects. Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Internal assessment exams of 20 marks are conducted by departments and the information regarding examination placed on the departmental notice board for the students well in advance. Thus, students know about the dates of submission of assignments well in advance and hence, can plan accordingly. For theory internal assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members. For assessment of

laboratory course an internal practical/viva conducted by respective faculty member at the end of course. For assessment of seminars and projects, faculty coordinator prepares a schedule of presentation of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via hand written file and evaluated on the basis of various parameter set by respective coordinator

File Description	Documents
Any additional information	View File
Link for additional information	https://gpgckotdwar.org/uploads/files/shares/2_5_2-signed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as Center superintendent, other teaching faculty and non teaching staff as members for smooth conduction of end semester examination.

- By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.
- Time table for test is prepared well in advance and communicated to the students earlier.
- After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking. If they come across any doubts, clarification is given by faculty to enables them to fare better in future.
- In external examination, any grievances related to university question paper i.e. out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the in charge of examination, examination in charge reported it to principal of college and principal report it to controller of examination of university immediately.
- University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.

File Description	Documents
Any additional information	View File
Link for additional information	https://gpgckotdwar.org/uploads/files/shares/2_5_2-signed.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The IQAC of the institute guides the departments regarding the preparation of program outcomes, program specific outcomes and course outcomes. These are charted by the departments in alignment with the affiliated university prescribed syllabus, the core values and objectives of the institution. Each department following extensive discussions, according to the nature and scope of the Programmes and Courses offered by them, prepare Course outcomes.

The students form the pivot around which all activities of the college revolve. The various curricular and co-curricular activities of the college enhance their academic capabilities and future potentials. The curricular and academic activities of the college are aimed at augmenting the quantitative and qualitative nature of the programmes offered, providing vertical and horizontal mobility and in ensuring career orientation, skill development and the promotion of entrepreneurial skills. Along with the prescribed curriculum and traditional teaching methods like lectures, assessments, quiz, notes sharing, assignments etc. smart boards, ICT tools, projectors.

The teaching and learning methods streamline for effective transfer of knowledge is carried out by making use of diverse innovative and novel teaching techniques that are student centric in approach. Mentoring and tutorial system are introduced to maintain discipline and to reduce dropout rates and for one-to-one assistance

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gpgckotdwar.org/uploads/files/shares/Outcome_of_the_Year_2020-2021-signed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result. At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, and field work and so on. The end year examination of every course is based on written examination of three hours (two hours during Covid), the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

The programme specific outcomes and programme outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gpgckotdwar.org/uploads/files/shares/Outcome_of_the_Year_2020-2021-signed.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**1190**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gpgckotdwar.org/uploads/files/shares/Outcome of the Year 2020-2021-signed.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://gpgckotdwar.org/uploads/files/shares/SSS_2020-21-signed.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has taken initiative for better educational, co-curricular and research progress in following manner:-

- Timely publication of college magazine with all informations and practices.
- Online admission to facilitate students conveniences since 2020-21.
- Initiation of E-Library and paperless study materials.
- Central library with digital informations of books, journals, reference books, encyclopaedia etc. and well reading room. Department library in practical subjects.
- Faculty Development programmes by active participation in

orientation, refresher, short term courses etc.

- Educational tours by geography and biotech departments.
- Well running course by IGNOU and Uttarakhand Open University.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	gpgckotdwar.org/uploads/files/shares/12180_189_294.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

51

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Exatension activities focus as social application of services as a result of institutional Knowledge for welfare of the community. It inculdes a a no. of services like blood donation,village adoptation, providing training in Vermicompost manufacturing, classroom teaching on floral, arts and craft, conducting socio-economic survery, rural construction and watershed management etc.

In this regard our institution has conducted programmes likes rules on first aid, mapping, various types of knots meking, environmental conservation under rover-rangers activities.

NSS has organized programmes like cleanliness and health, conservation of natural resources, disaster management, child

labour and exploitation eradication, malnutrition prevention, consciousness against female foeticides, criminal offence, drug addiction, covid-calamity. Shivpur village has been adopted for above objectives.

Women/ anti sexual harassment at work place cell and department of political science organized a speech competition on 'Panchayati Raj or Mahila Shastikaran.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

478

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

An adequate infrastructure is provided at the institute as per the norms to facilitate effective teaching and learning to the students. The campus of College has 54 well furnished class rooms, 12 smart class rooms, 21 laboratories, 3 resource centers and one auditorium for multipurpose use. The courses offered are UG, PG in Arts, Commerce, Sciences and B.Ed faculty. For distance learning the centre of IGNOU and Open University are also available in our college. College library is going to be modified also converted into E-Library for give more facilities to the students. It has a reading room for students and news papers and competitive examination magazines. Laboratories are updated time to time with the latest equipement .Other than these laboratory, department of zoology has a "Museum" for visual learning and department of geography has "Tracing room" which help for studying maps to the students. Computer laboratory has sufficient number of computers with latest configuration along with printers, scanners and photocopiers. The institution also provides the facility of Girls Common room. Each faculty room has a notice board in order to provide information to the students .The college has sanitation facilities for boys and girls separately and also has sufficient numbers of water coolers to facilitate all the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gpgckotdwar.org/uploads/files/shares/TapScanner_02-04-2023-15_57.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For cultural activity an open stage with ground and an Auditorium are available. Our music department practiced students for their inter college cultural activity as well as inter university cultural programs. Annual day and cultural function are organized by the college in every year. Physical education & sports play vital role in achieving the aims and objectives of Education as co-curricular activities. Many Indoor and Outdoor games are played in the college. Indoor games: There is court for Badminton, Table Tennis and boxing. Chess, Carom are also available in the college campus. Outdoor games: Playground for kho-kho, cricket, kabaddi, volleyball, basketball, football and hockey is available. The sports Department organizes athletic meet in the college every year. A large participation of boys and girls which included players of athletics, badminton, table tennis, basketball, carom, chess, cricket, tennis and volleyball in college and inter-college tournaments. The winning team or sportsperson are awarded Prizes and certificates in college annual function. Gymnasium: There is one gymnasium hall in the college campus with various equipment like hamstring machine, chest press machine, arm-pull / leg-pull down machine, leg press and bench press machine, cycling machine, biceps machine trade mill abs machine etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gpgckotdwar.org/gallery/5

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3213471

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Centre for knowledge resources which have a good collection of text books, journals, magazines, manuscript for the benefit of students. Online access for the books, Government takes initiative and developing E-Granthalay. All available resources are converted for automation for online access. The college has been cataloguing the books to maintain them in e- format so that the students in future could get an easy access to it when ever and whenever they are present .The work is under the process.Cataloguing work is being done by the college faculty members and supporting staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://eg4.nic.in/UKHED/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.33

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1473

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College has successfully oriented the campus and office activities towards integrating IT into everyday activities. Wi-Fi facility makes accessing online materials easier. For this facility government take initiative and grant 4 G connectivity to the college. Departments have IT infrastructure like Computers with inbuilt Wi-Fi facility, Printers, Scanners, Photocopiers, Projectors, speakers, smart classrooms with smart boards, LCD projector, Television, Internet connectivity, Laptop and speaker system. There are two computer labs with thirty computer system in the college to facilitate students of various streams. Library is also provided with computer Broadband connection for E-library. Today's students have risen up communicating and sharing experiences on social media sites like Face book & Instagram. Using the power of different networks and engaging content, institutes are using social media to attract students, interact with current students and also provided online lectures on Edusat, YouTube platform and stay connected with students. Main platforms available to communicate with students are emails, facebook.etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.facebook.com/gpgc.kotdwara?mib_extid=ZbWKwL

4.3.2 - Number of Computers

98

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

624590

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has efficient and well defined systems and procedure for maintaining and utilizing physical, academic and support facilities. In every academic year, different committees are constituted for the repair and maintenance work of the institution. There is provision of sweepers for cleanliness of campus and sports ground and electrician for maintenance of electrical appliances and services. Student and faculty support are other resources for the maintenance of the college facilities. NCC, NSS and rovers & rangers undertake necessary campus cleaning and beautification. A college beautification committee is monitoring the general beautification works. The college students have the facilities of indoor and outdoor games. The gymnasium of the college facilitates sportspersons for the indoor games like

carom, chess, badminton, table tennis etc. A proper budget is proposed every year by the respective lab. Budget is allocated for repairs, maintenance, consumable items and new purchases etc. A proper record of maintenance activities and consumables purchased are entered in the respective stock registers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

109

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://gpgckotdwar.org/uploads/files/shares/5_1_3_capacity_building_2020-21.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

525

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

525

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

537

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

According to the instructions of the Lyngdoh Committee, the student union is formed in the college in every academic session, but due to the adverse conditions of Covid-19 Pandemic, the student union was not formed in session 2020-21. But in order to successfully conduct departmental activities in the college and to ensure maximum participation of students in them, a student council is constituted by each department. Apart from this, representation of students is also ensured in Sports Committee, Anti Ragging Committee, Nasha Mukti Abhiyan Committee & Woman prevention of sexual Harassment committee. In this session our college celebrate Foundation days and different activities under Amrit Mahotsav of 75 years of Independence in which most of the students participate.

File Description	Documents
Paste link for additional information	pgckotdwar.org/uploads/files/shares/5_3_2_Departmental_association_Co_curricular_activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an Alumni Association . Alumni members gives valuable suggestions which prove to be very crucial in the development of the College and placement of the students. Two meetings of Alumni Association held in educational Session 2020-21 in college. Senior alumni are regularly invited on the occasions of various functions, i.e., Annual functions, and National festivals where the students get benefitted from the valuable interaction with them. Senior alumni also visit College from time to time to share their experiences and also support to placement activities. The college website displays the registration form for the membership of alumni in the institution.

File Description	Documents
Paste link for additional information	https://govtcollege.in/alumni/pdbhgpgc
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and mission statement are in accordance with the intellectual potential and needs of the region.

Most of the students enrolled in the institution belong to Semi-Urban and rural areas and weaker sections of the society. The college is providing low cost education to them.

The college is committed to tune with its vision and mission.

Principal motivates and encourages faculty members to undertake, organize and to participate in the activities which help faculty members to enhance their teaching aptitude and to update knowledge. Principal of the college and faculty members work together for effective implementation of the policies. Qualified staff and best infrastructure is regularly provided by the State Government to impart quality education facilities to the students. The curriculum is reviewed and re-structured by the University from time to time to make it more relevant and the same is followed by the institution. The faculty members are updating themselves accordingly with the latest trends in the higher education. The principal frames different committees which offer advice to her for smooth functioning. The principal hold meetings on regular basis to monitor the status. The Principal also interacts personally to implement the policies and plans of the institution.

File Description	Documents
Paste link for additional information	https://gpgckotdwar.org/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The institution has its own decentralized organizational structure as follows:

1-Principal of the institution

2- HODs and Faculties

3- Convener of various committees/members

4- Office superintendent and Office staff

5- Lab staff and Support staff

The Principal manages all the affairs and activities of the institution by seeking the assistance from the faculty members. The Principal is always ready to discuss the academic and other responsibilities, implement new plans and any challenges faced by the HODs and other faculty members. The Senior administrative officer of the college monitors the expenditure in accordance with the provision made in the budget and recommendations made by the concerned committees. The curricular and co-curricular activities of the college are effectively carried out by specific committees constituted for the purpose. The Principal, as far as practical assign these responsibilities to the faculty members according to their interest and expertise. Each department prepares the annual plans for better results. The college makes serious efforts to build a healthy relationship with its stakeholders e.g. Students, Teachers, Parent and Alumni. The institution has constituted a PTA, recognizing the significance of the role of the parents in overall development of their ward. The Principal and faculty members interact with parents on issues pertaining to academic and co-academic issues. Awareness and Implementation of E-Governance among students and teachers of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Perspective/Strategic plan focuses on current trends and disrupting forces in higher and technical education strata which when adopted can show better performance it makes an assessment of stakeholders expectations student's faculty members, employers and needs of the people of the region.

2. The college has a clear strategy for perspective planning according to its vision, the main object of all developmental plans is to benefit all stakeholders either directly or indirectly.

3. The college takes into account the UGC norms and Government Guidelines while preparing its perspective plans. Faculty members, students, administrators and other stakeholder are also involved in the planning process through their valuable suggestions during discussions. Allotted tasks are performed by the members with in the allotted time frame. The overall approach of the college management is to implement most of no plans effectively.

4. Online admission have been successfully done in this session.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://online2020.gpgckotdwar.org/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is Government organisation managed by the Directorate of Higher Education. The Department of Higher education provides the required support to the institution for the improvement in academic and co-academic activities. Various committees of the staff members to monitor the tasks are framed. The Principal also involves faculty members actively in discussions of various institutional matters while deciding the strategy related to implementation of the plan/policy. The appointments are done by the State government by strictly following the UGC rules in this regard. As the college is fully owned by the state government so all type of transfer and posting is done by the state government. Even in the process of transfer the state Government follow the Transfer Act 2017. thus all type

of administrative decisions and appointment are fully transparent.

It is to be mentioned here that the college being the government owned college, all policy decisions regarding the establishment, opening of new subjects, creation of teaching/ non-teaching/ support staff posts, administrative decisions, filling of the post, implementation of the various Central/ State Governmentschemes etc are solely decided by the Secretariate of Higher Education.

File Description	Documents
Paste link for additional information	https://www.gpgckotdwar.org/uploads/igac/ORGANOGRAM-OF-THE-COLLEGE.pdf
Link to Organogram of the institution webpage	https://www.gpgckotdwar.org/uploads/igac/ORGANOGRAM-OF-THE-COLLEGE.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Several welfare schemes and measures are being undertaken by the college and State Government level for various stakeholders Viz. Teaching, Non Teaching and Students. Some of the scheme are listed below :-

For Teachers

Group Insurance, Loan from GPF, Staff Club, Teachers Welfare Fund, Maternity Leave, Child Care Leave for women employees. Paternity Leave

For Non-Teaching

Group Insurance, Loan from GPF, Staff Club for class III, Maternity leave and Child Care Leave for women employees, Paternity Leave.

For students

Scholarship for SC, ST and OBC, Poor Boys Fund and other Govt. schemes

File Description	Documents
Paste link for additional information	https://scholarships.gov.in/fresh/loginPage
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an official appraisal system of the staff to evaluate their performance in multiple activities. Staff members are

required to submit a self appraisal performa at the end of every financial year. This Performa serves as the basis of ACRs (Annual Confidential Report) remarks furnished by head of the college. The college Principal remarks on ACRs which include the academic result, organizational ability and other duties assigned to them. These ACRs are forwarded to the Directorate of Higher Education, Uttarakhand. Thus acts as an incentive for faculty members to improve their teaching methods, research work and adopted innovation.

Self-Appraisal part of ACRs is filled by faculty members themselves. The principal includes his remarks, comments and evaluation in the ACRs. All ACRs are submitted to the Directorate of Higher Education, Uttarakhand for further evaluation. These ACRs are the basis of career progression. In case of any adverse entry the ACR is communicated back to the concerning faculty member. The faculty member need to submit explanation for the same. Similar procedure is being adopted by the college, for the non-teaching staff.

File Description	Documents
Paste link for additional information	https://he.uk.gov.in/dpages/cas
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a govt. owned college and fully funded by govt. of Uttarakhand. Almost all type of administrative set ups and financial system is governed by the government orders issued for each specific purpose. The govt. issued a G.O. for institutional audit, all the procedure and manner are discussed at length in this order. The department of finance and treasury Services look after the compliance of the audit system. There are two type of external audit system in govt. college our in by comptroller & auditors general state official and other one is audit cell of treasury. Department of higher education and both the above mentioned statutory bodies co-ordinator among themselves. The role of the college in external audit is only for making all type of local arrangement and to put all reports before the auditors appointed by the govt. The College whenever got the institutional,

facilitated all the help needed by the Audit Committee. The Audit report by the audit cell is sent directly to department higher education. The audit objection (if,any) rectification done by the college accordinly. For internal financial audit the committee is formed by the Principal. The committee matches the bill/vouchers, cheques,tender notices, quotations, comparetive charts and other payments as per the govt. guidelines and rules in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring. The main sources of receipts are fees collected from students, grants from the state Government and the UGC, interest on fixed deposits, fines and other miscellaneous fund. A budget is prepared in the month of february for the following financial year and every possible effortare made after inviting requisite number of quotations and their proper scrutinall the expenditures are checked and approved by at least five office bearers and authorities. Internal checks and controls are very much in place, which ensures transparency in financial resource management . The resources are carefully allocated to meet overall administrative

requirements including infrastructural upgradation and maintenance, enhancement of teaching learning environment faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- The relevance and quality of academic programme.
- Optimization and integration of modern methods of teaching and learning.

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Documentation of the various programmes/activities leading to quality improvement.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

IQAC taken Initiative in the College:

- Micro Workshop on Naac accreditation process was successfully organised by the IQAC on 19 March 2021.
- Micro Workshop on Naac accreditation process was

successfully organised by the IQAC on 9 April 2021.

File Description	Documents
Paste link for additional information	https://gpgckotdwar.org/uploads/files/shares/6_5_1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the College is constantly working on the quality improvement in various areas. Under the aegis of IQAC the academic planning committee prepare a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure academic calendar is prepared and uploaded on the college website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development. IQAC has focused on the implementation of e-governance in the areas like planning administration, finance and accounts, admission process, examination and evaluation. The College has adopted paperless documentation system. This ensures timely sub-mission of information related to academic co-curricular and extra curricular activities conducted by various departments. The Principal checks, verifies and guides the finance as well as accounts section from time to time. Admission process is fully online where in students data is saved and used by the College for further correspondence in all official and administrative work. The college has created separate e-mail for each staff and student through which official correspondence is done.

File Description	Documents
Paste link for additional information	https://gpgckotdwar.org/iqac-detail
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

C. Any 2 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Dr.PDBH Govt.PG College Kotdwar has taken several steps to promote gender equity-

- According to the order no 11403-487/2013-14 dated 19 Nov.2013 of directorate higher education Uttarakhand, a cell for gender sensitization named "Women/Anti Sexual Harassment at Work Place Cell" was framed in College on 30.01.2014. Till then cell is working continuously for the awareness, Safety and security of female student's and female staff members at institution level.
- CCTV cameras have been installed at various places in the College premises for safety and securing of women.
- A speech competition on "Women Empowerment and Panchayatitaj" organized by Women/Anti Sexual Harassment at Work Place Cell and Department of Political Science on 06.03.2021, in which 26 participants were participated.
- The College has a Girls Common Room.
- A class level seminar on "Vaidik Kaleen Nari Shiksha" organized by Sanskrit department on 15 March 2021, in which 03 Boys and 11 Girls participated.

- A two days Group Discussion Activity on gender equity organized by Department of Sociology on 19-02-2021 for the students of M.A I sem and again a group discussion competition on 26-02-2021 was organized by Sociology department on Dowry System: A curse (Dahej Pratha: Ak Abhishap) and Status of women in 21st century (21st Sadi me Mahilaon ki Sthiti) in which 30 students participated.

File Description	Documents
Annual gender sensitization action plan	gpgckotdwar.org/uploads/files/shares/7_1_1_2020-21_action_plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gpgckotdwar.org/uploads/files/shares/7_1_1_Activities_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The facilities in the Institution for the management of the solid waste-

- The College has two types of dustbins one for degradable waste and one for non-degradable waste.
- Degradable solid waste collected daily is disposed in a compost pit where it gets converted in to manure.
- The non-degradable solid waste collected from dustbins is kept a place from where it is picked up by the municipal

garbage collection vehicles.

- Single use plastic is completely banned in college campus.
- Various programmes are conducted in the college to prevent single use plastic.
- The scrapped material is sold to vendors.
- The college has a underground chemical waste absorbent pit, which helps in protecting the open ground and water resources from contamination by harmful chemical .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts/ initiative:-

- The College has been framed various committees and cells to create an inclusive environment throughout the year.
- The college provides an inclusive environment for tolerance and harmony towards cultural, religious, regional, linguistic, communal, social, economic and other diversities.
- The college organizes several awareness programmes including cleanliness, plantation drive, financial literacy programmes and cultural programmes through NCC, NSS, Rovers Rangers and other committees of the college.
- The college also pays sincere attention to the physical development of students through sports and various yoga programmes.
- A village (Ward No. 18, Shivpur) has been adopted by the NSS, in which various awareness programmes are organized from time to time.
- During the Covid 19 pandemic masks were distributed by NSS, NCC and various departments.
- Awareness programmes and rally to protect against Covid-19 conducted by NCC in collaboration with Kotdwar police.
- An online Hindi quiz was organized by the Hindi Department on 14th September 2020 on the occasion of Hindi Diwas .
- An online Sanskrit quiz was organized by the Sanskrit Department on 08 august 2020 on the occasion of Sanskrit Mahotsav.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The College organizes various programmes for sensitization of students and employees of the college to the constitutional obligations, values, rights, duties and responsibilities of the citizens.
- All National festivals (Independence Day, Republic Day, Gandhi Jayanti etc.) are celebrated in the college.
- Various cultural programmes are organized to inculcate the spirit of patriotism among the students and employees.
- On various occasions, the students and employees are made aware of their rights, duties responsibilities and values by the college through oath programmes, awareness rallies and other campaigns.
- NCC unit of the college is actively managed by NCC cadets. NCC cadets organized several programmes during covid-19 like mask distribution, awareness for prevention from covid-19, duty as volunteer in the Hospital.
- NSS volunteers of the college, play a important role towards the welfare of society by working on cleanliness drives, women empowerment, road safety, plantation etc.
- On the occasion of Swami Vivekanand Jayanti, 'Yuva Pakhwara' was conducted by NSS, NCC and Rover/Rangers from 12 January 2021 to 23 January 2021, Under which one-day national seminar, Blood Donation camp, AIDS Awareness, Cleanliness, Environment conservation and awareness campaign against covid-19 etc. programmes were conducted.
- Road safety week programs was organized by NSS from 11 feb to 17 feb 2021 in which oath programme, Rally and awareness programme for driving vehicles according to rules and wearing helmets were conducted.
- On March 13 2021, a debate competition was organized by the faculty of commerce on the topic of "Role of New Agricultural laws in Economics-Development of Indian

farmers."

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gpgckotdwar.org/uploads/files/shares/7_1_2020-21-31-63.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/organizes national and international commemorative days, events and festivals-

- The college celebrates independence day on 15 august, Republic Day on 26 January and Gandhi Jayanti on 2 October every year.
- NCC celebrates Kargil Vijay Diwas on 26 July every year.

- NSS celebrates NSS Foundation Day on 24 Sep. every year.
- UK State foundation Day on 09 November 2020 was celebrated by NCC and NSS.
- A State level Essay competition was organized on National Youth Day (12.01.2021).
- The college organized on National Voter Day on 25.01.2021.
- 'Road Safety Week' Celebrated by NSS from 11 Feb 2021 to 17 Feb.2021.
- 'International Women Day' celebrated on 08 March 2021. A Nukkad Natak was organized by Sociology Department and Lecture Competition by Political Science Department.
- 'World Environment Day' On 05-06-2021 and 'International Yoga Day' on 21-06-2021 celebrated by college.
- Anti-Drugs Awareness Rally was organized on World Drug Day (28-06-2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-01

Title of the Practice:- Awareness and implementation of E-Governance among students and teachers of the college.

Best Practice-02

Title of the Practice- Online Admission (duringCovid-19) 2020-21 onwards

file uploaded on college website and link provided in Documents cell

File Description	Documents
Best practices in the Institutional website	https://gpgckotdwar.org/uploads/files/shares/iqac/Best_Pract-20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At present, the Nobel Pandemic (Covid-19) has rapidly engulfed people all over the world, resulting in the imposition of lockdown, which has increased the anxiety level among the people. Due to the fear of people coming out of their homes, there was a lot of hindrance in the studies of the students. Daily online classes were going on in our college, classes were conducted by all the teachers in the college through Google meet, Zoom App, you tube, video link and whatsapp group. In order to conduct online classes smoothly, online lectures were given by the teachers on the basis of an online time table at the scheduled time through the Google meet & zoom app. Along with this, notes were also made available through what's app group, videos, PDF and you tube videos. During the practical examination, the viva was also conducted by external and internal examiners through Google Meet and Zoom app. Our college has also been appointed as the nodal college of Pauri District to conduct online classes. The college is paying more attention to the studies of the students so that studies of the students are not interrupted.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensure effective curriculum delivery throw a well planed and documented process: The curriculum is framed by the board of studies of Sri dev Suman Uttarakhand University and it is mandatory for the all affiliated colleges to adopt it. Hence, the college authorities have no scope to modify the courses. As per curriculum of affilating university, PG courses are running in semester mode while UG courses runing in annual mode. The college prepares semester wise and department wise time table at the beginning of the each session and semester. Concerned heads of departments after receiving time table distribute workload among their departmental faculty. The syllabus is divided on the basis of units and completed on a weekly basis. To make the courses interesting videos, YouTube videos, and PPT presentation are used from time to time for the students. Teachers maintain daily attendance record of students. The college has well equipped laboratories and classrooms. The college library has a satisfactory stock of books, journals and also has computers, internet, printer and photocopy facility. Online teaching plays a key role in the college during Covid-19 pandemic.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sdsuv.ac.in/syllabus.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the Start of each Session the IQAC Cell of the college prepare an Academic Calender. The calendar consist of tentative academic activities for the entire session i.e. 1 July to 30 June. The relevent information like teaching-learning schedule (Working Days), various events to be organised. The academic calendar in general gives an idea of all the academic activities starting from the admission process, Examination

schedule as per the University academic calendar and some main National program to be celebrated. The academic calendar related only to those activities which are directly associated with pure academic purposes. All type of cross-cutting issues are listed in it. It is to be mentioned here that the academic calendar is only meant for quick reference purpose. In the beginning of the academic session the students are apprised of the Academic Calendar. The same is regularly uploaded on Website of the college and also a copy is displayed on the Notice Board.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gpgckotdwar.org/uploads/files/shares/igac/academic-cal/2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****02**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**03**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our college integrates cross-cutting issues of the society like - moral value, human values, professional ethics, ethical values, gender equality, environmental awareness which are inseparable part of our curriculum. The Institution runs the

courses in Arts, Science, Commerce and Education (B.Ed.) streams. Curriculum is designed by the affiliating university i.e. Sri Dev Suman Uttarakhand University which includes various topics, chapters covering cross-cutting issues relevant to gender, environment, human values, professional ethics and sustainability. The college takes care to focus on these issues. Environmental studies is a compulsory subject for all UG II year students, related to environment and sustainability. Similarly, cross-cutting issues relevant to gender, human values and professional ethics are covered in the prescribed syllabi of the University in various subjects.

Beside the syllabus, the college organised various activities/programmes to inculcate human values in students and staff, as follows :

- NSS Unit of the college is very active and regularly arrange social, cultural, environmental and human values based activities within and outside the college.
- NCC cadets areregularly arrange social, cultural, environmental and human values based activities andsent for activities related with disaster management so that the students get familiar with their social responsibilities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

271

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://gpgckotdwar.org/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gpgckotdwar.org/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2090

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

401

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Dr. P.D.B.H. Govt. P.G. College, Kotdwar, is situated at foothills of lesser Himalayas, in Shivalik Range, provides a friendly environment for teaching-learning and evaluation of

students from diverse background. Every year students from Hill areas, done their schooling at remote schools (mostly Hindi medium) as well students from city areas are enrolled in the various programmes of the college. So it's a challenging task for the faculty members to maintain the balance between students of two different environments. Students are further defined as slow and advance learners. The college has started implementing the scheme of catering to such student diversity from 2020-2021 onward on the recommendation of IQAC committee. Initially the college has decided to work on P.G. students of Science faculty. Based on parameters like, marks obtained in internal assessment test (50% weightage), academic performance in previous examination (25% weightage) and observation of subject teacher (25% weightage) the departments short listed the slow and advance learners. After the identification few activities like remedial classes, additional assignments, demonstration classes, providing previous year question papers, were performed for slow learner to improve their levels. Activities like providing advance level assignments, encouragement to complete NPTEL and similar other courses and encouragement to attend National/ International Summer Schools and Seminars etc. were performed for the encouraging the advance learners. The records of the activities were maintained by the departments.

File Description	Documents
Paste link for additional information	gpgckotdwar.org/uploads/files/shares/Slow_and_Advance_learner-20-21.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4686	89

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dr. P.D.B.H. Govt. P.G. College, kotdwar provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The college organizes different type of competitions ie. Poetry, Essay, Debate, Poster, Painting, Rangoli, Mehndi etc under student union and departmental council, in which students participate and showcase their learning in the form of innovative ideas. Also, students are motivated to participate in intercollegiate as well as national level competitions. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the student-centric methods i.e. experiential learning, participative learning and problem solving methods. Each department conducts add-on programs to support students in their experiential learning. In order of participative, students participate in various activities such as seminar, group discussion, projects and the skill based add on courses. Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gpgckotdwar.org/uploads/files/shares/2_3_1_experiential_learning-signed.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Dr. P.D.B.H. Govt. P.G.CollegeKotdwar, teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology is being followed by the faculty members in class rooms. The academic plan with lesson plan, lab manuals and question banks with solution are made at the very beginning of the semester/year. The use of multimedia teaching aids like, projectors, classrooms enabled computer/laptops systems are usually in use in classroom. The electronic resource links like NPTEL, SAWAYAM and recommended video links as per subject has provided to students. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning (NPTEL) to enhance the learning experience. Sufficient number of books, Journals is available in the library. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

89

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

89

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

71

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

436

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to Sri Dev Suman Uttarakhand Vishvavidyalya, Badshahithaul, Tehri Garhwal, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars and projects. Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Internal assessment exams of 20 marks are conducted by departments and the information regarding examination placed on the departmental notice board for the students well in advance. Thus, students know about the dates of submission of assignments well in advance and hence, can plan accordingly. For theory internal assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members. For assessment of laboratory course an internal practical/viva conducted by respective faculty member at the end of course. For assessment of seminars and projects, faculty coordinator prepares a schedule of presentation of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via hand written file and evaluated on the basis of various parameter set by respective coordinator

File Description	Documents
Any additional information	View File
Link for additional information	https://gpgckotdwar.org/uploads/files/shares/2_5_2-signed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as Center superintendent, other teaching faculty and non teaching staff as members for smooth conduction of end semester examination.

- By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.
- Time table for test is prepared well in advance and communicated to the students earlier.
- After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking. If they come across any doubts, clarification is given by faculty to enables them to fare better in future.
- In external examination, any grievances related to university question paper i.e. out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the in charge of examination, examination in charge reported it to principal of college and principal report it to controller of examination of university immediately.
- University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.

File Description	Documents
Any additional information	View File
Link for additional information	https://gpgckotdwar.org/uploads/files/shares/2_5_2-signed.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The IQAC of the institute guides the departments regarding the preparation of program outcomes, program specific outcomes and course outcomes. These are charted by the departments in alignment with the affiliated university prescribed syllabus, the core values and objectives of the institution. Each department following extensive discussions, according to the nature and scope of the Programmes and Courses offered by them, prepare Course outcomes.

The students form the pivot around which all activities of the college revolve. The various curricular and co-curricular activities of the college enhance their academic capabilities and future potentials. The curricular and academic activities of the college are aimed at augmenting the quantitative and qualitative nature of the programmes offered, providing vertical and horizontal mobility and in ensuring career orientation, skill development and the promotion of entrepreneurial skills. Along with the prescribed curriculum and traditional teaching methods like lectures, assessments, quiz, notes sharing, assignments etc. smart boards, ICT tools, projectors.

The teaching and learning methods streamline for effective transfer of knowledge is carried out by making use of diverse innovative and novel teaching techniques that are student centric in approach. Mentoring and tutorial system are introduced to maintain discipline and to reduce dropout rates and for one-to-one assistance

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gpgckotdwar.org/uploads/files/shares/Outcome_of_the_Year_2020-2021-signed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result. At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, and field work and so on. The end year examination of every course is based on written examination of three hours (two hours during Covid), the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

The programme specific outcomes and programme outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gpgckotdwar.org/uploads/files/shares/Outcome_of_the_Year_2020-2021-signed.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1190

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gpgckotdwar.org/uploads/files/shares/Outcome_of_the_Year_2020-2021-signed.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gpgckotdwar.org/uploads/files/shares/SSS_2020-21-signed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>Institute has taken initiative for better educational, co-curricular and research progress in following manner:-</p> <ul style="list-style-type: none"> • Timely publication of college magazine with all informations and practices. • Online admission to facilitate students conveniences since 2020-21. • Initiation of E-Library and paperless study materials. • Central library with digital informations of books, journals, reference books, encyclopaedia etc. and well reading room. Department library in practical subjects. • Faculty Development programmes by active participation in orientation, refresher, short term courses etc. • Educational tours by geography and biotech departments. 	

- Well running course by IGNOU and Uttarakhand Open University.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	gpgckotdwar.org/uploads/files/shares/12180_189_294.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

51

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Exatension activities focus as social application of services as a result of institutional Knowledge for welfare of the community. It inculdes a a no. of services like blood donation,village adoptation, providing training in Vermicompost manufacturing, classroom teaching on floral, arts and craft, conducting socio-economic survery, rural construction and watershed management etc.

In this regard our institution has conducted programmes likes rules on first aid, mapping, various types of knots meking, environmental conservation under rover-rangers activities.

NSS has organized programmes like cleanliness and health, conservation of natural resources, disaster management, child labour and exploitation eradication, malnutrition prevention,

consciousness against female foeticides, criminal offence, drug addiction, covid-calamity. Shivpur village has been adopted for above objectives.

Women/ anti sexual harassment at work place cell and department of political science organized a speech competition on 'Panchayati Raj or Mahila Shastikaran.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

478

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

An adequate infrastructure is provided at the institute as per the norms to facilitate effective teaching and learning to the students. The campus of College has 54 well furnished class rooms, 12 smart class rooms, 21 laboratories, 3 resource centers and one auditorium for multipurpose use. The courses offered are UG, PG in Arts, Commerce, Sciences and B.Ed faculty. For distance learning the centre of IGNOU and Open University are also available in our college. College library is going to be modified also converted into E-Library for give more facilities to the students. It has a reading room for students and news papers and competitive examination magazines. Laboratories are updated time to time with the latest equipement .Other than these laboratory, department of zoology has a "Museum" for visual learning and department of geography has "Tracing room" which help for studying maps to the students. Computer laboratory has sufficient number of computers with latest configuration along with printers, scanners and photocopiers. The institution also provides the facility of Girls Common room. Each faculty room has a notice board in order to provide information to the students .The college has sanitation facilities for boys and girls separately

and also has sufficient numbers of water coolers to facilitate all the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gpgckotdwar.org/uploads/files/shares/TapScanner_02-04-2023-15_57.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For cultural activity an open stage with ground and an Auditorium are available. Our music department practiced students for their inter college cultural activity as well as inter university cultural programs. Annual day and cultural function are organized by the college in every year. Physical education & sports play vital role in achieving the aims and objectives of Education as co-curricular activities. Many Indoor and Outdoor games are played in the college. Indoor games: There is court for Badminton, Table Tennis and boxing. Chess, Carom are also available in the college campus. Outdoor games: Playground for kho-kho, cricket, kabaddi, volleyball, basketball, football and hockey is available. The sports Department organizes athletic meet in the college every year. A large participation of boys and girls which included players of athletics, badminton, table tennis, basketball, carom, chess, cricket, tennis and volleyball in college and inter-college tournaments. The winning team or sportsperson are awarded Prizes and certificates in college annual function. Gymnasium: There is one gymnasium hall in the college campus with various equipment like hamstring machine, chest press machine, arm-pull / leg-pull down machine, leg press and bench press machine, cycling machine, biceps machine trade mill abs machine etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gpgckotdwar.org/gallery/5

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3213471

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Centre for knowledge resources which have a good collection of text books, journals, magazines, manuscript for the benefit of students. Online access for the books, Government takes initiative and developing E-Granthalay. All available resources are converted for automation for online access. The college has been cataloguing the books to maintain them in e- format so that the students in future could get an easy access to it when ever and whenever they are present .The work is under the process.Cataloguing work is being done by the college faculty members and supporting staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://eg4.nic.in/UKHED/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.33

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1473

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College has successfully oriented the campus and office activities towards integrating IT into everyday activities. Wi-Fi facility makes accessing online materials easier. For this facility government take initiative and grant 4 G connectivity to the college. Departments have IT infrastructure like Computers with inbuilt Wi-Fi facility, Printers, Scanners, Photocopiers, Projectors, speakers, smart classrooms with smart boards, LCD projector, Television, Internet connectivity, Laptop and speaker system. There are two computer labs with thirty computer system in the college to facilitate students of various streams. Library is also provided with computer Broadband connection for E-library. Today's students have risen up communicating and sharing experiences on social media sites like Face book & Instagram. Using the power of different networks and engaging content, institutes are using social media to attract students, interact with current students and also provided online lectures on Edusat, YouTube platform and stay connected with students. Main platforms available to communicate with students are emails, facebook.etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.facebook.com/gpgc.kotdwara?mibextid=ZbWKwL

4.3.2 - Number of Computers

98

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
624590	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The institution has efficient and well defined systems and procedure for maintaining and utilizing physical, academic and support facilities. In every academic year, different committees are constituted for the repair and maintenance work of the institution. There is provision of sweepers for cleanliness of campus and sports ground and electrician for maintenance of electrical appliances and services. Student and faculty support are other resources for the maintenance of the college facilities. NCC, NSS and rovers & rangers undertake necessary campus cleaning and beautification. A college beautification committee is monitoring the general beautification works. The college students have the facilities</p>	

of indoor and outdoor games. The gymnasium of the college facilitates sportspersons for the indoor games like carom, chess, badminton, table tennis etc. A proper budget is proposed every year by the respective lab. Budget is allocated for repairs, maintenance, consumable items and new purchases etc. A proper record of maintenance activities and consumables purchased are entered in the respective stock registers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

109

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://gpgckotdwar.org/uploads/files/shares/5_1_3_capacity_building_2020-21.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

525

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

525

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

537

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

According to the instructions of the Lyngdoh Committee, the student union is formed in the college in every academic session, but due to the adverse conditions of Covid-19 Pandemic, the student union was not formed in session 2020-21. But in order to successfully conduct departmental activities in the college and to ensure maximum participation of students in them, a student council is constituted by each department. Apart from this, representation of students is also ensured in Sports Committee, Anti Ragging Committee, Nasha Mukti Abhiyan Committee & Woman prevention of sexual Harssment committee. In this session our college celebrate Foundation days and different activities under Amrit Mahotsav of 75 years of Independence in which most of the students participates.

File Description	Documents
Paste link for additional information	gpgckotdwar.org/uploads/files/shares/5_3_2_Departmental_association_Co_cricular_activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an Alumni Association . Alumni members gives valuable suggestions which prove to be very crucial in the development of the College and placement of the students. Two meetings of Alumni Association held in educational Session 2020-21 in college. Senior alumni are regularly invited on the occasions of various functions, i.e., Annual functions, and National festivals where the students get benefitted from the valuable interaction with them. Senior alumni also visit College from time to time to share their experiences and also support to placement activities. The college website displays the registration form for the membership of alumni in the institution.

File Description	Documents
Paste link for additional information	https://govtcollege.in/alumni/pdbhgpgc
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and mission statement are in accordance with the intellectual potential and needs of the region.

Most of the students enrolled in the institution belong to Semi-Urban and rural areas and weaker sections of the society. The college is providing low cost education to them.

The college is committed to tune with its vision and mission.

Principal motivates and encourages faculty members to undertake, organize and to participate in the activities which help faculty members to enhance their teaching aptitude and to update knowledge. Principal of the college and faculty members work together for effective implementation of the policies. Qualified staff and best infrastructure is regularly provided by the State Government to impart quality education facilities to the students. The curriculum is reviewed and re-structured by the University from time to time to make it more relevant and the same is followed by the institution. The faculty members are updating themselves accordingly with the latest trends in the higher education. The principal frames different committees which offer advice to her for smooth functioning. The principal hold meetings on regular basis to monitor the status. The Principal also interacts personally to implement the policies and plans of the institution.

File Description	Documents
Paste link for additional information	https://gpgckotdwar.org/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The institution has its own decentralized organizational structure as follows:

1-Principal of the institution

2- HODs and Faculties

3- Convener of various committees/members

4- Office superintendent and Office staff

5- Lab staff and Support staff

The Principal manages all the affairs and activities of the institution by seeking the assistance from the faculty members. The Principal is always ready to discuss the academic and other responsibilities, implement new plans and any challenges faced by the HODs and other faculty members. The Senior administrative officer of the college monitors the expenditure in accordance with the provision made in the budget and recommendations made by the concerned committees. The curricular and co-curricular activities of the college are effectively carried out by specific committees constituted for the purpose. The Principal, as far as practical assign their responsibilities to the faculty members according to their interest and expertise. Each department prepares the annual plans for better results. The college makes serious efforts to build a healthy relationship with its stakeholders e.g. Students, Teachers, Parent and Alumni. The institution has constituted a PTA, recognizing the significance of the role of the parents in overall development of their ward. The Principal and faculty members interact with parents on issues pertaining to academic and co-academic issues. Awareness and Implementation of E-Governance among students and teachers of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Perspective/Strategic plan focuses on current trends and disrupting forces in higher and technical education strata which when adopted can show better performance it makes an assessment of stakeholders expectations student's faculty members, employers and needs of the people of the region.

2. The college has a clear strategy for perspective planning according to its vision, the main object of all developmental plans is to benefit all stakeholders either directly or indirectly.

3. The college takes into account the UGC norms and Government Guidelines while preparing its perspective plans. Faculty members, students, administrators and other stakeholder are also involved in the planning process through their valuable suggesstions during discussions. Allotted tasks are performed by the members with in the allotted time frame. The overall approach of the college management is to implement most of no plans effectiveiy.

4. Online admission have been successfully done in this session.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://online2020.gpgckotdwar.org/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is Government organisation managed by the Directorate of Higher Education. The Department of Higher education provides the required support to the institution for the improvement in academic and co-academic activities. Various committees of the staff members to monitor the tasks are framed. The Principal also involves faculty members actively in discussions of various institutional matters while deciding the strategy related to implementation of the plan/policy. The appointments are done by the State government by strictly following the UGC rules in this regard. As the college is fully

owned by the state government so all type of transfer and posting is done by the state government. Even in the process of transfer the state Government follow the Transfer Act 2017. thus all type of administrative decisions and appointment are fully transparent.

It is to be mentioned here that the college being the government owned college, all policy decisions regarding the establishment, opening of new subjects, creation of teaching/ non-teaching/ support staff posts, administrative decisions, filling of the post, implementation of the various Central/ State Governmentschemes etc are solely dicided by the Secretariate of Higher Education.

File Description	Documents
Paste link for additional information	https://www.gpgckotdwar.org/uploads/igac/ORGANOGRAM-OF-THE-COLLEGE.pdf
Link to Organogram of the institution webpage	https://www.gpgckotdwar.org/uploads/igac/ORGANOGRAM-OF-THE-COLLEGE.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Several welfare schemes and measures are being undertaken by the college and State Government level for various stakeholders Viz. Teaching, Non Teaching and Students. Some of the scheme are listed below :-

For Teachers

Group Insurance, Loan from GPF, Staff Club, Teachers Welfare Fund, Maternity Leave, Child Care Leave for women employees. Paternity Leave

For Non-Teaching

Group Insurance, Loan from GPF, Staff Club for class III, Maternity leave and Child Care Leave for women employees, Paternity Leave.

For students

Scholarship for SC, ST and OBC, Poor Boys Fund and other Govt. schemes

File Description	Documents
Paste link for additional information	https://scholarships.gov.in/fresh/loginPage
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an official appraisal system of the staff to evaluate their performance in multiple activities. Staff members are required to submit a self appraisal performa at the end of every financial year. This Performa serves as the basis of ACRs (Annual Confidential Report) remarks furnished by head of the college. The college Principal remarks on ACRs which include the academic result, organizational ability and other duties assigned to them. These ACRs are forwarded to the Directorate of Higher Education, Uttrakhand. Thus acts as an incentive for faculty members to improve their teaching methods, research work and adopted innovation.

Self-Appraisal part of ACRs is filled by faculty members themselves. The principal includes his remarks, comments and evaluation in the ACRs. All ACRs are submitted to the Directorate of Higher Education, Uttrakhand for further evaluation. These ACRs are the basis of career progression. In case of any adverse entry the ACR is communicated back to the concerning faculty member. The faculty member need to submit explanation for the same. Similar procedure is being adopted by the college, for the non- teaching staff.

File Description	Documents
Paste link for additional information	https://he.uk.gov.in/dpages/cas
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a govt. owned college and fully funded by govt. of Uttarakhand. Almost all type of administrative set ups and financial system is governed by the government orders issued for each specific purpose. The govt. issued a G.O. for institutional audit, all the procedure and manner are discussed at length in this order. The department of finance and treasury Services look after the compliance of the audit system. There are two type of external audit system in govt. college our in by comptroller & auditors general state official and other one is audit cell of treasury. Department of higher education and both the above mentioned statutory bodies co-ordinator among themselves. The role of the college in external audit is only for making all type of local arrangement and to put all reports before the auditors appointed by the govt. The College whenever got the institutional, facilitated all the help needed by the Audit Committee. The Audit report by the audit cell is sent directly to department higher education. The audit objection (if,any) rectification done by the college accordingly. For internal financial audit the committee is formed by the Principal. The committee matches the bill/vouchers, cheques, tender notices, quotations, comparative charts and other payments as per the govt. guidelines and rules in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring. The main sources of receipts are fees collected from students, grants from the state Government and the UGC, interest on fixed deposits, fines and other miscellaneous fund. A budget is prepared in the month of february for the following financial year and every possible effortare made after inviting requisite number of quotations and their proper scrutinal all the expenditures are checked and approved by at least five office bearers and authorities. Internal checks and controls are very much in place, which ensures transparency in financial resource management . The resources are carefully allocated to meet overall administrative requirements including infrastructiral ugradation and maintenance, enhancement of teaching learning environmenet faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- The relevance and quality of academic programme.

- Optimization and integration of modern methods of teaching and learning.

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Documentation of the various programmes/activities leading to quality improvement.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

IQAC taken Initiative in the College:

- Micro Workshop on Naac accreditation process was successfully organised by the IQAC on 19 March 2021.
- Micro Workshop on Naac accreditation process was successfully organised by the IQAC on 9 April 2021.

File Description	Documents
Paste link for additional information	https://gpgckotdwar.org/uploads/files/shares/6_5_1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the College is constantly working on the quality improvement in various areas. Under the aegis of IQAC the academic planning committee prepare a detailed academic plan for each academic year and ensures optimum utilization of the

available infrastructure academic calendar is prepared and uploaded on the college website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development. IQAC has focused on the implementation of e-governance in the areas like planning administration, finance and accounts, admission process, examination and evaluation. The College has adopted paperless documentation system. This ensures timely sub-mission of information related to academic co-curricular and extra curricular activities conducted by various departments. The Principal checks, verifies and guides the finance as well as accounts section from time to time. Admission process is fully online where in students data is saved and used by the College for further correspondence in all official and administrative work. The college has created separate e-mail for each staff and student through which official correspondence is done.

File Description	Documents
Paste link for additional information	https://gpgckotdwar.org/iqac-detail
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Dr.PDBH Govt.PG College Kotdwar has taken several steps to promote gender equity-

- According to the order no 11403-487/2013-14 dated 19 Nov.2013 of directorate higher education Uttarakhand, a cell for gender sensitization named "Women/Anti Sexual Harassment at Work Place Cell" was framed in College on 30.01.2014. Till then cell is working continuously for the awareness, Safety and security of female student's and female staff members at institution level.
- CCTV cameras have been installed at various places in the College premises for safety and securing of women.
- A speech competition on "Women Empowerment and Panchayatitaj" organized by Women/Anti Sexual Harassment at Work Place Cell and Department of Political Science on 06.03.2021, in which 26 participants were participated.
- The College has a Girls Common Room.
- A class level seminar on "Vaidik Kaleen Nari Shiksha" organized by Sanskrit department on 15 March 2021, in which 03 Boys and 11 Girls participated.
- A two days Group Discussion Activity on gender equity organized by Department of Sociology on 19-02-2021 for the students of M.A I sem and again a group discussion competition on 26-02-2021 was organized by Sociology department on Dowry System: A curse (Dahej Pratha: Ak Abhishap) and Status of women in 21st century (21st Sadi me Mahilaon ki Sthiti) in which 30 students participated.

File Description	Documents
Annual gender sensitization action plan	gpgckotdwar.org/uploads/files/shares/7_1_1_2020-21_action_plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gpgckotdwar.org/uploads/files/shares/7_1_1_Activities_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The facilities in the Institution for the management of the solid waste-

- The College has two types of dustbins one for degradable waste and one for non-degradable waste.
- Degradable solid waste collected daily is disposed in a compost pit where it gets converted in to manure.
- The non-degradable solid waste collected from dustbins is kept a place from where it is picked up by the municipal garbage collection vehicles.
- Single use plastic is completely banned in college campus.
- Various programmes are conducted in the college to prevent single use plastic.
- The scrapped material is sold to venders.
- The college has a underground chemical waste absorbent

pit, which helps in protecting the open ground and water resources from contamination by harmful chemical .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts/ initiative:-

- The College has been framed various committees and cells to create an inclusive environment throughout the year.
- The college provides an inclusive environment for tolerance and harmony towards cultural, religious, regional, linguistic, communal, social, economic and other diversities.
- The college organizes several awareness programmes including cleanliness, plantation drive, financial literacy programmes and cultural programmes through NCC, NSS, Rovers Rangers and other committees of the college.
- The college also pays sincere attention to the physical development of students through sports and various yoga programmes.
- A village (Ward No. 18, Shivpur) has been adopted by the NSS, in which various awareness programmes are organized from time to time.
- During the Covid 19 pandemic masks were distributed by NSS, NCC and various departments.
- Awareness programmes and rally to protect against Covid-19 conducted by NCC in collaboration with Kotdwar police.
- An online Hindi quiz was organized by the Hindi Department on 14th September 2020 on the occasion of Hindi Diwas .
- An online Sanskrit quiz was organized by the Sanskrit Department on 08 August 2020 on the occasion of Sanskrit Mahotsav.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The College organizes various programmes for sensitization of students and employees of the college to the constitutional obligations, values, rights, duties and responsibilities of the citizens.
- All National festivals (Independence Day, Republic Day, Gandhi Jayanti etc.) are celebrated in the college.
- Various cultural programmes are organized to inculcate the spirit of patriotism among the students and employees.
- On various occasions, the students and employees are made aware of their rights, duties responsibilities and values by the college through oath programmes, awareness rallies and other campaigns.
- NCC unit of the college is actively managed by NCC cadets. NCC cadets organized several programmes during covid-19 like mask distribution, awareness for prevention from covid-19, duty as volunteer in the Hospital.
- NSS volunteers of the college, play a important role towards the welfare of society by working on cleanliness drives, women empowerment, road safety, plantation etc.
- On the occasion of Swami Vivekanand Jayanti, 'Yuva Pakhwara' was conducted by NSS, NCC and Rover/Rangers from 12 January 2021 to 23 January 2021, Under which one-day national seminar, Blood Donation camp, AIDS Awareness, Cleanliness, Environment conservation and awareness campaign against covid-19 etc. programmes were conducted.
- Road safety week programs was organized by NSS from 11 feb to 17 feb 2021 in which oath programme, Rally and awareness programme for driving vehicles according to rules and wearing helmets were conducted.
- On March 13 2021, a debate competition was organized by

the faculty of commerce on the topic of "Role of New Agricultural laws in Economics-Development of Indian farmers."

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gpgckotdwar.org/uploads/files/shares/7_1_2020-21-31-63.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/organizes national and international commemorative days, events and festivals-

- The college celebrates independence day on 15 august,

Republic Day on 26 January and Gandhi Jayanti on 2 October every year.

- NCC celebrates Kargil Vijay Diwas on 26 July every year.
- NSS celebrates NSS Foundation Day on 24 Sep. every year.
- UK State foundation Day on 09 November 2020 was celebrated by NCC and NSS.
- A State level Essay competition was organized on National Youth Day (12.01.2021).
- The college organized on National Voter Day on 25.01.2021.
- 'Road Safety Week' Celebrated by NSS from 11 Feb 2021 to 17 Feb.2021.
- 'International Women Day' celebrated on 08 March 2021. A Nukkad Natak was organized by Sociology Department and Lecture Competition by Political Science Department.
- 'World Environment Day' On 05-06-2021 and 'International Yoga Day' on 21-06-2021 celebrated by college.
- Anti-Drugs Awareness Rally was organized on World Drug Day (28-06-2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-01

Title of the Practice:- Awareness and implementation of E-Governance among students and teachers of the college.

Best Practice-02

Title of the Practice- Online Admission (duringCovid-19) 2020-21 onwards

file uploaded on college website and link provided in Documents

cell

File Description	Documents
Best practices in the Institutional website	https://gpgckotdwar.org/uploads/files/shares/igac/Best_Pract-20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At present, the Nobel Pandemic (Covid-19) has rapidly engulfed people all over the world, resulting in the imposition of lockdown, which has increased the anxiety level among the people. Due to the fear of people coming out of their homes, there was a lot of hindrance in the studies of the students. Daily online classes were going on in our college, classes were conducted by all the teachers in the college through Google meet, Zoom App, you tube, video link and whatsapp group. In order to conduct online classes smoothly, online lectures were given by the teachers on the basis of an online time table at the scheduled time through the Google meet & zoom app. Along with this, notes were also made available through what's app group, videos, PDF and you tube videos. During the practical examination, the viva was also conducted by external and internal examiners through Google Meet and Zoom app. Our college has also been appointed as the nodal college of Pauri District to conduct online classes. The college is paying more attention to the studies of the students so that studies of the students are not interrupted.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Bringing awareness among students, towards human rights, democratic values and the welfare of underprivileged sections of society.
- To make the teaching and learning turn innovative and interactive by using maximum ICT tools.
- Give benefits to the students by organizing maximum placement cells and career counselling.
- To Provide holistic education and increased entrepreneurship abilities in the Students.
- To encourage the students to Blood donation programs, Tree plantation programs, Skits, Clearing programs and Awareness campaigns.
- To provide much amenities of Gym and Sports.
- To encourage the Faculty to expand their research profile, attended seminars, write good research papers etc.
- To develop more Eco-friendly practices like solid waste management etc.
- To organise faculty training programmes to empower and update the faculty Members.
- To Prepare a road map for a NEP-based curriculum performing focusing on multidisciplinary and holistic education.
- To Prepare Academic Calendar.
- To Provide Doubt Clearingsessions for The Students.
- To Provide women friendly Environment.
- To Maintain Smoking, Free And drug-Free Campus.